



Multiple Vacancies in Disability Project

Job Title	Project Coordinator (1), Rehabilitation Therapist (1), Special Educator (1), Speech & Language Therapist (1), Senior Therapist (1), CBR Workers (18)	Department	Disability
Reporting to	Executive Director, Line Manager	Location	Varanasi
Background	<p>Organization Background: The Jan Vikas Samiti (JVS) was established in 1996 and registered under Societies Registration Act 1860. Since its inception JVS has been working for the integral development of the marginalized and underprivileged sections of the society, particularly of women, children, scheduled caste, scheduled tribe and persons with disabilities. Currently, JVS is directly implementing programs on Women Empowerment, Community Health, Rehabilitation of Children and Youngsters with Disabilities, WASH, Livelihood promotion for Women, Skill Training for Youth etc. Over the years, JVS has been engaged in creating an inclusive environment and social and economic development of the disadvantaged people by enabling them to have access to education, employment and equal rights. We promote people's bargaining power and active participation and decision making in social, political and economic life of the society. Access to livelihood and employment is essential not only to end the cycle of poverty, but also to create a barrier free society. In fulfilment of this, JVS promotes and conducts skills development trainings to help youngsters, especially with a disability to get equipped for available jobs in the market, which gives them dignity and respect in the society.</p>		
Job Aims	<p>We are currently searching for experienced and skilled human resources for a new Project: "Early Identification and Intervention of Children with Disability" in the capacity of; Project Coordinator (1), Rehabilitation Therapist (1), Special Educator (1), Speech & Language Therapist (1), Senior Therapist (1), and CBR Workers (18) to join our ranks and continue our tradition of success. The ideal candidates will have an experience in disability sector as per the designated roles and responsibility. As motivated social worker should be ready to shoulder the responsibility in the fast-phase organization and have deep desire to optimize productivity and nurture program success from inception to completion.</p>		

Vacancy 1: Project Coordinator: (No. of Post: 1)



Roles & Responsibility

The project coordinator is responsible for leading, organizing, and overseeing the project and ensuring that that the project activities completed on time, within budget, and to the satisfaction of all stakeholders.

The role of a Project Coordinator for an early intervention project typically includes the following responsibilities:

1. Coordinate and oversee the overall project plan, including timelines, budgets, and resources.



2. Communicate with project stakeholders, including team members, service users, and funding agencies, to ensure that project goals are being met.
3. Manage project tasks and delegate responsibilities to team members and supervising for the same.
4. Identify and address any issues or obstacles that may arise during the project implementation.
5. Monitor project progress and make adjustments as needed to ensure that the project stays on track.
6. Prepare and submit project reports to stakeholders, including funding agencies and collaborative agencies.
7. Manage and maintain project documentation, such as project plans, meeting minutes, and progress reports.
8. Coordinate the training and professional development of team members.
9. Assist with the development and implementation of program evaluations.
10. Collaborate with other programs and agencies to ensure coordination and integration of services.
11. Meet the deadlines and report the project progress to the Executive Director.

Person Specification:

- BPT/Bachelor in Occupational Therapy/Post Graduate in Physiotherapy or Occupational Therapist with 10 years and above experience in the field of disability and rehabilitation.

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 504,000 to 525,600/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Location:** Head Office Murdaha, Varanasi, U.P.

Vacancy 2: Rehabilitation Therapist: (No. of Post: 1)

Roles & Responsibility

A rehabilitation therapist is a healthcare professional who specializes in helping children with physical, cognitive, or developmental disabilities regain their abilities and improve their quality of life. The role of a rehabilitation therapist for online guidance may include the following responsibilities:

1. Assess the children's abilities and needs through interviews, observation, and tests with the support of CBR facilitators and parents/caretakers of children with disabilities.
2. Develop and implement rehabilitation plans that address the children's specific goals and needs for Early Intervention.
3. Provide guidance and instruction in exercises and activities that can improve strength, coordination, flexibility, and overall function.
4. Communicate with other healthcare professionals, CBR facilitators, and caregivers to coordinate the individual's care and ensure continuity of treatment.
5. Monitor the children with disabilities and adjust the rehabilitation plan as needed.
6. Educate the children with disabilities and their family members about the present condition, rehabilitation plan, and strategies for managing disabilities.
7. Deliver therapy sessions online through video conferencing, phone calls, or chat based on the



patient's preference and the therapist's choice.

8. Keep detailed records of the children with disabilities they work with, including progress reports, rehabilitation plans, and assessments, to track progress and make adjustments to therehabilitation plan as needed.
9. Rehabilitation Therapist will report to the Project Coordinator.

Person Specification:



- Diploma or certificate course in Rehabilitation Therapy with minimum 5 years of experience in the field of disability and rehabilitation.

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 250,000 to 271,200/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Location:** Head Office Murdaha, Varanasi, U.P.

Vacancy 3: Senior Therapist: (No. of Post: 1)

Roles & Responsibility

The Senior Therapist for community-based rehabilitation plays a critical role in ensuring that children with disabilities and impairments receive appropriate and effective rehabilitation services in their community.

Following are some of the key responsibilities;

1. The Senior Therapist will oversee the work of other therapists, ensuring that they are providing high-quality care and that they are following best practices and evidence-based guidelines.
2. The Senior Therapist will conduct initial assessments of patients and develop treatment plans that address their specific needs and goals. They will also evaluate patients' progress over time and make adjustments to the treatment plan as needed.
3. The Senior Therapist will provide therapy to service users, including therapeutic services. He will use a variety of techniques and modalities to help children with disabilities improve their function and independence.
4. The Senior Therapist will work closely with other members of the healthcare team, including Speech and language therapist, Rehabilitation therapist physicians, Asha and Aganwadi workers, and social workers, to ensure that patients receive comprehensive and coordinated care.
5. The Senior Therapist will educate children with disabilities and their families about their condition and the therapy they are receiving and will provide them with strategies and techniques to use at home to support their recovery.
6. The Senior Therapist will advocate for the needs and rights of their service users, and work to ensure that they receive the services and support they need to live fulfilling lives in their community.
7. Provide therapy sessions to service users via video conferencing or other online platforms.
8. Supervise and mentor CBR workers in the field in their respective project areas.
9. Collaborate with other healthcare professionals and team members to provide comprehensive care for children with disabilities.
10. Maintaining ethical and professional standards in the delivery of online therapy service delivery.
11. Senior Therapist will report to the Project Coordinator.

Person Specification:

- Bachelor in Physiotherapy / Occupational therapy with 10 years of experience in disability and



rehabilitation.

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 480,000 to 501,600/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Location:** Head Office Murdaha, Varanasi, U.P.



Vacancy 4: Speech and Language Therapist: (No. of Post: 1)

Roles & Responsibility

The Speech and Language Therapist for community based rehabilitation plays in role to provide assessment, diagnosis, treatment and support across the life span for children who have difficulties with communication, feeding, and swallowing in order to achieve their maximum potential. Following are some of the key responsibility;

1. Work with children with disabilities with the support of CBR facilitators and parents/ caretakers to improve their communication skills through various therapeutic techniques, such as exercises and activities designed to improve speech, language, and overall communication.
2. Will be able to use a variety of techniques and tools to assess the children's speech, language, and communication skills and use this information to make a diagnosis and develop a rehabilitation plan.
3. Provide guidance and support to children with disabilities and their families, helping them to understand the nature of the communication disorder and how to manage it.
4. Collaborating with other professionals such as Special educators, CBR facilitators, parents and caretakers, and Therapists, to provide comprehensive care for children with communication disorders.
5. Use technology like video conferencing, Web portal apps, and other tools to provide therapy and support to the CBR facilitators, parents, and children with disabilities remotely from the JVS telerehabilitation unit.
6. Keep detailed records of the children with disabilities including progress records, referrals, rehabilitation plans, and assessments, to track progress and make adjustments to therehabilitation plan as needed.
7. Preference will be given to candidates who have prior experience working with children with disabilities in the community-based setup.
8. Speech and Language Therapist will report to Project Coordinator.

Person Specification:

- Diploma/Degree in Hearing, Language and Speech with 5 years of experience in the field of disability and rehabilitation.
- B.A.S.L.P (Bachelor in Audiology and Speech-Language Pathology) with 3 years of experience in the field of disability and rehabilitation

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 360,000 to 381,600/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Location:** Head Office Murdaha, Varanasi, U.P.

Vacancy 5: Special Educator: (No. of Post: 1)



Roles & Responsibility

The Special Educator for community based rehabilitation develops and implements individualized education plans (IEPs) for children with special needs who are receiving instructions online with support from CBR facilitators and parents. Following are some of the key responsibility;



1. Use tele-rehabilitation technology like video conferencing, Web portals, apps, and other tools to provide therapy and support to children with disabilities remotely.
2. Provide support and accommodations to help children with special needs access the curriculum and participate in online learning activities.
3. Communicate regularly with parents and CBR facilitators to monitor children's progress and provide feedback.
4. Identify and address any barriers to learning that children may be experiencing as a result of online instruction.
5. Collaborate with other professionals, such as speech and Language Therapist, Senior Therapist, and Rehabilitation therapist, to provide specialized services to children with disabilities as needed.
6. Provide training and make teaching-learning materials (TLMs) to teachers and other staff to help them effectively children with special needs in an online learning and home environment.
7. Keep and maintain detailed records of the children with disabilities they work with, including progress reports, IEPs, and assessments, to track progress and make adjustments to the IEPs as needed.
8. Has experience working with children with disabilities and community-based rehabilitation.
9. Will report to the Project Coordinator.

Person Specification:

- B. Ed in Special Education with 5 years of experience in the field of disability and rehabilitation

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 250,000 to 271,200/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Location:** Head Office Murdaha, Varanasi, U.P.

Vacancy 5: CBR Facilitator: (No. of Post: 18)

Roles & Responsibility

The CBR facilitator for early intervention in community-based rehabilitation plays a critical role in the delivery of support and services to children with disabilities and their families. Following are some of the key responsibility;

1. The CBR facilitator conducts assessments to identify the specific needs of children with disabilities and their families. This includes the assessment of their functional abilities, disabling conditions, and social and economic status.
2. Provide therapy sessions to the children as per advice from rehabilitation experts and guide parents for home-based therapy.
3. Educate children with disabilities and their families on how to manage their condition and access community resources.
4. Ensure the service user's privacy and security when providing telerehabilitation services.
5. Based on the assessment, the CBR facilitator develops an individualized plan of care that outlines the specific interventions, services, and support that shall be provided to children with disabilities



and their families.

6. The CBR facilitator works with other service providers, such as the Senior therapist, Rehabilitation therapist, Special educator, Asha, Anganwadi workers, and social workers, to coordinate services and ensure that the children with disabilities and their families receive the support they need.
7. The CBR facilitator provides education and training to children with disabilities and their families on a wide range of topics, such as disability rights, self-care, and accessing community resources.



8. The CBR facilitator monitors the progress of children with disabilities and their families, and makes adjustments to their plan of care as needed.
9. The CBR facilitator works with community organizations and groups to build partnerships and develop resources that support children with disabilities and their families.
10. The CBR facilitator advocates for the rights and needs of children with disabilities and their families within their community, and works to promote inclusion and accessibility.

Person Specification:

- Certificate in CBR/ Graduate/Special B. Ed with 1-2 years of experience in the disability sector at the community level.

Job Offer:

- **Full-time:** 8 hours a day
- **Salary Scale:** INR 144,000 to 161,280/- CTC per annum
- **Contract Duration:** 1-year contract with the intention of extension
- **Multiple Locations:**
 - (1) **West Bengal:** District- Purba Medinipur, Block-Moyna-3 Post
 - (2) **West Bengal:** District-South 24 Parganas, Block –Magrahat II-3 Post
 - (3) **Bihar:** District-West Champaran, Block-Majhulia-3 Post
 - (4) **Bihar:** District-West Champaran, Block-Nuatan-3 Post,
 - (5) **Uttar Pradesh:** District-Sitapur, Block-Mahmudabad-3 Post,
 - (6) **Uttar Pradesh:** District-Varanasi, Block-Sewapuri-3 Post

How to Apply

To apply for the post, please send a letter of application stating your motivation and the skills that you would bring to this specific post along with your resume/CV by email to hr@janvikassamiti.org
To be considered, applications must be received on or before February 15, 2023